



Features and Benefits of Microsoft Small Business Server

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There never seems to be enough time or resources when you're running a small business. Here's where server technology can help. Windows Small Business Server is an advanced IT solution designed to help you protect your data, do more with less, and connect with customers like never before. SBS provides small businesses with many of the features used by large companies such as e-mail, Internet connection, internal Web sites, remote access, support for mobile devices, file and printer sharing, backup and restore – all in one affordable, integrated solution.



Get the “Green Check of Software Health” and Keep Your Business Up and Running

SBS helps secure your network, keeps it up and running, and protects your business information so you can focus on your business instead of technology issues. SBS helps:

- **Protect business information with a more reliable and security-enhanced infrastructure**, including built-in firewall protection and security-enhanced remote access to help prevent unauthorized users from getting into your network.
- **The “green check” of software health** indicates that your computers running Microsoft software are up to date, or the daily report details actions necessary for attaining “green check” status.
- **Put the best operating system from Microsoft behind your business** and benefit from award-winning server technology plus tools to help identify technology issues before they occur.
- **Help ensure network health** by keeping your PCs and servers current with the latest updates to enhance the security of your network.
- **Prevent data loss and restore deleted files** with automatic data backups and the ability to easily retrieve accidentally deleted files and restore previous versions.

Do More with Less: Save Time and Money

Windows Small Business Server 2003 R2 lets you do more with less by providing technology and tools to help you run your business more efficiently, improve employee productivity, and reduce costs. SBS helps:

- **Provide one central place to store business information**, making it easy for employees to find, access, and share information and schedules.
- **Work from virtually anywhere, anytime**, with access to e-mail, internal Web sites, network files, and even business applications from *any* Internet-enabled PC. SBS also integrates with Microsoft Windows Mobile-based and Smartphone devices.
- **Share resources and equipment**. SBS enables you to share resources and equipment such as Internet access, printers, and fax machines.
- **Protect your investment in Windows**. SBS is built on Microsoft Windows Server, the leading network platform technology, so you can protect your investment in training, applications, and hardware.
- **Reduce costs and increase flexibility** through expanded client access license (CAL) rights. SBS entitles you to access additional servers in your network (Microsoft Exchange Server 2003, Microsoft SQL Server 2005 Workgroup Edition, Windows Server 2003), saving you money and offering you more flexibility in growth.
- **Invest in a product you can grow with**. As your business needs change, SBS grows with you by providing a “technology building block” for additional servers and a seamless transition path to the full line of Windows Server System products.

C o n s u l t a n c y N e t w o r k i n g M a i n t e n a n c e S u p p o r t

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Connect with Customers

Windows Small Business Server gives you the tools to take better care of customers, present a professional appearance, and manage customer relationships more effectively. With SBS you can:

- **Stay connected with customers anywhere, anytime.** With SBS, you can access business information and resources, e-mail, calendars, contacts, internal Web sites, network files, business applications, and more from any PC with Internet access.
- **Present a professional image.** SBS delivers tools to create a customized Web site and personalized communications to increase your credibility with customers.
- **Streamline customer communications** with one-to-many e-mail capabilities and a shared contact database to manage customer information, so you remain top of mind with customers.

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Specific Features

- **Out of Office replies within Microsoft Outlook**
Within Outlook select "Tools" > "Out of Office Assistant".
- **Smoother email interface with centrally stored emails and calendars**
All Outlook information is centrally stored in Exchange and backed up daily.
- **Shared calendars and contacts within outlook**
Users can share their calendars with other users in the office by simply selecting the calendar view, clicking "Share My Calendar" and choosing the user they wish to share their schedule with. This functionality can also be used to share email folders – please contact us if this is something you wish to implement.
- **Intranet site**
The site "companyweb" is a built-in intranet site which you can make use of and have office viewable information available on a website such as calendars or contacts. This site can be customised in many different ways, should there be specific ways in which you would like to use your intranet site please let us know and we will customise it to suit your requirements.
- **Outlook and Outlook Web Access – for accessing emails on the move**
To access your emails from any PC with Internet access simply type: <http://yourcompany.co.uk/exchange> into the web browser and log in. Not only can you access emails using OWA but if you have access to an internet connection and your laptop, Outlook will automatically connect to the server using RPC over HTTP. This secure method allows full Outlook usage without the need for a VPN to be established.
- **Secure username and password structure**
Your passwords must conform to a complexity level which includes upper case letters, symbols and a minimum length of six characters. At present there is no time limit on passwords however should this be required, this can be configured.
- **Permission based network sharing**
All users have full access to the Company Folder located on the server and individual rights to their own My Documents folders.

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- **Automatically redirected My Documents folders**
Users that use their laptops externally and make changes to documents synchronise once they return to the office network – the PC will prompt the user to carry out this action once it detects the server.
- **Email support for PDAs and Smart Phones**
Should you wish to have email and calendar information on your mobile device this can also be configured with minimal configuration. Devices include BlackBerry's and Windows Mobile 5 & 6 devices.
- **Real-time external access to applications via Terminal Services**
Should you require real-time access to applications located on the server remotely this can be arranged using Terminal Services which is built into SBS, please inform us if this is something you wish to take advantage of with Sage Act or any other application you wish to share externally.
- **Concurrent VPN connections – multi user**
Internet bandwidth permitting; there is a maximum VPN limit of 255 users simultaneously - far more than you would ever require. Any laptops offsite also have the facility to synchronise with the server whilst they are on the move by simply establishing the VPN and synchronising as normal.
- **Fax sharing facilities – incoming and outgoing**
SBS also acts as a fax server allowing you to send and receive faxes directly without the need for paper copies.
- **Centralised server updates**
All anti-virus and windows updates are vetted by the SBS first and then rolled out to all PCs on the network, this allows for far more streamlined IT maintenance.
- **Email recovery systems – find lost emails**
Should you delete an email by accident it's easily recoverable, simply go to "Tools" > "Recover Deleted Items". Emails are retained for up to 30 days on the server.
- **Shadow copying – snapshot of files and folders**
If you have made any changes to a document and saved in error, it is possible to view the folder and its contents at a previous state in time. Simply right click on the folder in question and click "Previous Versions". You will then be presented with all the versions of the document or folder over the last 30 days. This is far simpler than restoring from a backup.
- **Tape Backup – daily backups**
An integrated backup system is in place with SBS and can be configured to take backups of the: Users Folders, Emails, Company Folders and more. The scheduler runs at a designated time and the backup status can be checked in-house by navigating to <http://yourserver/backup>.



These are some of the benefits and features you can enjoy on Microsoft Small Business Server, your systems should also work far more smoothly and efficiently with increased performance.

Should you have any questions or queries please do not hesitate to contact us.

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